

# SAMPLE LIST

## Documents to Establish Identity/Age & Residence

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OCTOBER 2019

### 1. Identity/Age

#### **Documents that, presented alone, are sufficient to establish identity/age**

- valid unexpired foreign passport
- valid unexpired consular identification document issued by a consulate from the applicant's country of citizenship
- driver's license or identification card issued by another U.S. state
- a U.S. military identification document or report of separation
- certificate of degree of Indian blood issued by United States
- any document issued by a foreign government that the department of motor vehicles (DMV) determines is substantially similar to a consular identification card or otherwise establishes identity

#### **Documents that, in combination of two or more, are sufficient to establish identity/age**

At least one of the documents must contain a photo.

- foreign passport that expired within the previous 5 years
- consular identification document issued by a consulate from the applicant's country of citizenship that expired within the previous 5 years
- original or certified copy of a birth certificate
- marriage license
- adoption decree for the adoptee
- foreign federal electoral photo card
- foreign driver's license
- official school or college transcript that includes the applicant's date of birth
- foreign school record that includes a photograph of the applicant at the age the record was issued
- U.S. school-issued identification card
- employee identification card
- union or worker center identification card

LOS ANGELES (Headquarters)  
3450 Wilshire Blvd. #108 - 62  
Los Angeles, CA 90010  
213 639-3900  
213 639-3911 fax



WASHINGTON, DC  
P.O. Box 34573  
Washington, DC 20043  
202 216-0261  
202 216-0266 fax

- government-issued identification document, including municipal ID
- baptismal certificate
- multiple documents relating to a child but listing the applicant as the parent of a child, such as an original or certified copy of a birth certificate, adoption, school, church (e.g., baptismal), insurance, legal, or medical record showing the applicant listed as the child's parent, as long as the document(s) provided is/are sufficient to show an ongoing parent or guardian relationship between the applicant and the child and include at least one document issued in the last 12 months

**Exercise of discretion by DMV** for individuals who, based on their individual circumstances and/or country of origin, lack any of the above documents:

The agency has discretion to accept a written explanation of why the applicant is unable to provide any of the above documents, including the reasons why the above-described evidence of identity is not reasonably available to the applicant, along with other documents that, considered together, establish the applicant's identity and age.

## 2. State Residence

The DMV shall accept any of the identity documents listed under section 1 (Identity/Age), above, as proof of state residence, provided that it is current and lists the applicant's name in conjunction with a particular address in the state. If the applicant's identity documents do not establish residency in the state, such residency can be established by presenting two of the following documents, provided that each document lists the applicant's name in conjunction with a particular address in the state:

- deed or title to real property
- rental or lease agreement
- receipt from hotel, motel, RV park, or campground showing at least 30 days of consecutive residence
- property tax bill or statement
- state or federal tax records
- home utility bill, home telephone service bill, lease or rental agreement
- employment records showing the applicant is employed in the state (residential address need not be listed)
- union or worker-center records
- document showing the applicant is registered with a state or local employment agency
- receipt by the applicant or the applicant's household of state public assistance conditioned on residency in the state
- church or other religious institution records
- state vehicle title, registration, or insurance records
- mortgage records
- insurance documents, such as insurance card or bill

- benefits summary statement from the Social Security Administration or pension or retirement plan
- bank records (including major credit card bill) and statements, credit union, or payday loan documents
- remittance records or receipts
- state or local license or permit (residential address need not be listed)
- court documents asserting that the applicant is a resident of the state or listing the applicant's address in the state
- personal mail from a federal, state, or local government agency other than DMV, including contents and envelope, *or* two pieces of personal mail postmarked within the past 30 days
- cancelled check showing imprinted name and address
- police records from a state or local law enforcement agency
- a listing in a city directory or telephone book
- statements from a homeless shelter or other public or community service agency in the state indicating that the applicant is living in the state (residential address need not be listed)
- medical records, receipts, bills
- if applicant is a parent, supporting documents such as a child's birth certificate, immunization records, medical records, school records, etc. — especially if the document shows that the applicant takes care of the child and that the child resides with the applicant