

For **initial** DACA applications only.

Questionnaire available at [www.nilc.org/wp-content/uploads/2015/10/demonstrated-effectiveness-questionnaire-2015-04-24.pdf](http://www.nilc.org/wp-content/uploads/2015/10/demonstrated-effectiveness-questionnaire-2015-04-24.pdf).

## Deferred Action for Childhood Arrivals (DACA)

# How to show that an educational program in which you are enrolled is “of demonstrated effectiveness”

## INSTRUCTIONS FOR COMPLETING THE DEMONSTRATED EFFECTIVENESS QUESTIONNAIRE

### What is the purpose of this questionnaire?

The purpose of the “Demonstrated Effectiveness Questionnaire” is to demonstrate to U.S. Citizenship and Immigration Services (USCIS) that an educational program in which you are enrolled meets the “of demonstrated effectiveness” standard described in USCIS’s “Frequently Asked Questions” about eligibility for DACA (updated October 23, 2014).<sup>1</sup>

### Who should fill out this questionnaire?

You should fill out the “Student Information” section of the questionnaire, and you should ask your school or program administrator to fill out the “School/Educational Program Information” and “Authorization” sections.

### When should I use this questionnaire?

You can submit the completed “Demonstrated Effectiveness Questionnaire” as part of your request for Deferred Action for Childhood Arrivals (DACA) under the Secretary of Homeland Security’s DACA memorandum issued on June 15, 2012.

### What is a program “of demonstrated effectiveness” for purposes of requesting DACA?

In assessing whether an education, literacy, or career-training program *not funded in part by federal or state grants* is of demonstrated effectiveness, USCIS will consider:

- how long the program has been in existence;
- the program’s track record in helping students obtain a regular high school diploma or its recognized equivalent, in passing a GED or other state-authorized exam (e.g., HiSet or TASC), or in placing students in postsecondary education, job-training, or employment; and
- other indicators of the program’s overall quality

NOTE: For people requesting DACA who are seeking to demonstrate that they are “currently in school” because they are enrolled in a program “of demonstrated effectiveness,” the burden is on the requestor to show that the program is of demonstrated effectiveness.

**See page 2 for questionnaire instructions.**

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<sup>1</sup> [www.uscis.gov/humanitarian/consideration-deferred-action-childhood-arrivals-process/frequently-asked-questions](http://www.uscis.gov/humanitarian/consideration-deferred-action-childhood-arrivals-process/frequently-asked-questions).

## GENERAL INSTRUCTIONS

The National Immigration Law Center makes the “Demonstrated Effectiveness Questionnaire” available free of charge. The instructions and questionnaire can be downloaded from [www.nilc.org/wp-content/uploads/2015/10/demonstrated-effectiveness-questionnaire-2015-04-24.pdf](http://www.nilc.org/wp-content/uploads/2015/10/demonstrated-effectiveness-questionnaire-2015-04-24.pdf).

### Who should fill out this questionnaire?

The *person requesting DACA* should fill out the “Student Information” section of the questionnaire, and a *school or educational program administrator* should fill out the “School/Educational Program Information” and “Authorization” sections.

### How to fill out the “Demonstrated Effectiveness Questionnaire”

1. Type or print legibly in black ink.
2. All the questions that apply to you should be answered fully and accurately. If an item is not applicable, the space for the answer should be left blank or the “N/A” box should be marked.
3. All dates must be entered as MM/DD/YYYY. Approximate dates may be provided if you do not know the exact dates. *All items that ask for a date should be completed.* Do not leave them blank.

### School/educational program information

#### A. ACADEMIC PROGRAM

A school or educational program administrator should fill out this section if the program you are enrolled in is an academic program. If the school administrator completes section A, he or she should *not* complete section B (Educational, ESL, or Literacy Program) or section C (Career Training Program).

#### B. EDUCATIONAL, ESL, OR LITERACY PROGRAM

A school or educational program administrator should fill out this section if you are enrolled in an educational, ESL, or literacy program. If the school administrator completes section B, he or she should *not* complete section A (Academic Program) or section C (Career Training Program).

#### C. CAREER TRAINING PROGRAMS

A school or educational program administrator should fill out this section if the program you are enrolled in is a career-training program. If the school administrator completes section C, he or she should *not* complete section A (Academic Program) or section B (Educational, ESL, or Literacy Program).

**IMPORTANT!** Whether the school or program administrator fills out section A, B, or C of the questionnaire, *he or she should also fill out and sign the “Authorization” section at the bottom of page 2 of the questionnaire.*

The partners below were involved in creating this questionnaire to address DACA-eligible applicants’ need to prove that the educational programs in which they are enrolled are “of demonstrated effectiveness.” It is the hope of all the partners that this form enables DACA-eligible applicants to meet the education requirements for DACA.



## Deferred Action for Childhood Arrivals (DACA)

# Demonstrated Effectiveness Questionnaire (for Schools or Educational Programs)

### Student Information (to be completed by person requesting DACA)

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Name of School/Educational Program \_\_\_\_\_

Term/Year of Enrollment \_\_\_\_\_

Student is currently (mark only *one* category):

- Enrolled in an academic or career training program (including vocational training)
- Enrolled in a literacy training program
- Enrolled in an English as a Second Language (ESL) program
- Enrolled in an educational program that assists students in obtaining a high school diploma or its recognized equivalent under state law.

### School/Educational Program Information (to be completed by program administrator)

Program Name \_\_\_\_\_ Accrediting Agency \_\_\_\_\_

Accrediting Expiration Date \_\_\_\_\_ Years of Operation \_\_\_\_\_

Term/Year of Enrollment \_\_\_\_\_

School/educational program is currently (mark only *one* category):

- Funded in whole or in part by federal or state grants  
(If you marked this box, please proceed to complete and sign the "Authorization" section on page 2.)
- Not funded in whole or in part by federal or state grants, but the program is of demonstrated effectiveness. *The program is effective if it has a good track record of assisting students in obtaining high school diplomas, in passing the GED or other state-authorized exam, or in placing students in postsecondary education, job-training, or employment; and/or demonstrates other indicators of overall program quality.*  
(If you marked this box, please complete the remaining sections of the questionnaire according to the instructions provided. Please also complete and sign the "Authorization" section on page 2.)

What year did this school begin to teach this course? \_\_\_\_\_

Date of student's enrollment: \_\_\_\_\_

Is the school affiliated with a credit granting institution?  Yes  No  N/A

*If yes, name of institution:* \_\_\_\_\_

How many hours of instruction and/or lab are required for completion of the program? \_\_\_\_\_

Is the number of hours based on an individual level?  Yes  No  N/A

*Is the number of hours based on a program design?*  Yes  No  N/A

Does the school receive foundation or local (e.g., municipal) funding?  Yes  No  N/A

Does the school collaborate with a publicly funded entity?  Yes  No  N/A

**A. ACADEMIC PROGRAM**

Does this program prepare students to pass the high school equivalency exam (e.g., HiSet or TASC)?  Yes  No  N/A

*If yes, what is the pass rate for your institution?* \_\_\_\_\_

What nationally recognized/standardized test does the program use to determine student progress in ESL, reading and math skills (e.g., TABE, Best PLUS)? \_\_\_\_\_

*What percentage of students make educational gains?* \_\_\_\_\_

*Does this program meet or exceed the state benchmark for educational gain?* \_\_\_\_\_

When students complete the program, are they prepared for adult basic studies, high school, post-secondary education, career training, or employment?  Yes  No  N/A

What is the placement rate for students who complete this program in post-secondary education, job training, or employment? \_\_\_\_\_

**B. EDUCATIONAL, ESL, OR LITERACY PROGRAM**

What nationally recognized/standardized test does the program use to determine student progress in ESL, reading and math skills (e.g., TABE, Best PLUS)? \_\_\_\_\_

*What percentage of students make educational gains?* \_\_\_\_\_

*Does this program meet or exceed the state benchmark for educational gain?* \_\_\_\_\_

When students complete the program, are they prepared for adult basic studies, high school, post-secondary education, career training, or employment?  Yes  No  N/A

What is the placement rate for students who complete this program in post-secondary education, job training, or employment? \_\_\_\_\_

**C. CAREER-TRAINING PROGRAM**

Is this program affiliated with a job-training center?  Yes  No  N/A

*If yes, which job training center?* \_\_\_\_\_

Is this program certified by an external industry-recognized organization?  Yes  No  N/A

*If yes, which organization?* \_\_\_\_\_

Does this program have a job developer who works with students and local industries?  Yes  No  N/A

What is the placement rate for students in this program in post-secondary education, career training, or employment? \_\_\_\_\_

What is the job-retention rate for students who complete this program? \_\_\_\_\_

**Authorization (to be completed by program administrator)**

Name _____	Signature _____
Title _____	Date _____
Contact Information _____	

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